

# DEMAREST BOARD OF EDUCATION

## COW and REGULAR MEETING AGENDA

Luther Lee Emerson School - Gymnasium  
December 14, 2021  
7:00 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Roll Call

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

- 1. Personnel

- B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

### IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- November 16, 2021 COW and Regular Session Meeting Minutes
- November 16, 2021 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Start Strong – Report by Ms. Stevens

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.  
B. Public comment.  
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of Joyce Park as substitute nurse, for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

<b>Location</b>	<b>Grade/Class</b>
Home Depot	LLD class
Walgreens	LLD class

2. Move to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
3682760072	Windsor Academy	\$327.10/day	n/a	Yes	12/7-6/30

C. Support Services – Staffing

1. Move to approve the approve of the following classroom aide, not to exceed 29 hours per week, from December 17, 2021 and for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Staff	Step	Account Code
LLE			
Classroom Aide	Saveria Motta	1	11-213-100-106-050-00-15

2. Move to approve the internal staff transfer of Mirlinda Rraci from Demarest Middle School Aide to County Road School Secretary, step 1 on the secretarial salary guide, January 1, 2022 through June 30, 2022, account codes 11-000-240-105-030-00-35, 11-800-330-105-030-00-39, 11-000-211-105-030-00-34, and 11-000-218-105-030-00-32, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
PTO Spring enrichment	1/24-3/31 3:15-4:15	CRS and LLE Rooms to be assigned
PTO Chinese New Year	12/10, 12/17, 1/7, 1/14, 1/21 3:10-4:10	LLE gym
PTO Chinese New Year	1/5, 1/12, 1/19, 1/26 3:10-4:10 If there is no conflict	LLE gym
PTO Chinese New Year	1/5, 1/7, 1/10, 1/12, 1/19, 1/21 3:10-4:10	CRS gym
Girl Scout Troop	12/17* 3:15-4:45	LLE room 115 or available space

\*modified from October 2021 D.5.

2. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Andrew Lefer 7 <sup>th</sup> grade Social Studies Teacher	Techspo 1/26-1/28	490.00
Jon Regan Principal DMS	Techspo 1/26-1/28	490.00

3. Move to approve the in-district tuition rate for Demarest Early Learners preschool at \$11,000.00 for the 2022/2023 school year, as recommended by the Chief School Administrator.

4. Move to approve Demarest Early Learners preschool aftercare fee of \$65.00 per month on full school days, for the 2022/2023 school year, as recommended by the Chief School Administrator.

5. Move to adopt the following resolution:

**WHEREAS**, Laura Schliem dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW THEREFORE, BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Laura Schliem in recognition of her three (3) years of dedicated service as a member of the Demarest Board of Education.

6. Move to approve the following personnel to attend CPR/AED training with Audrey Donahue on January 25, 2022 in the Luther Lee Emerson Media Center at a cost of \$450 for supplies from LifeSavers, Inc., as recommended by the Chief School Administrator:

- Nikki Petri
- Shannon McBride
- Jessica Raccioppi
- Douglas Stokes
- Lauren Licameli
- Christine Reynolds
- Stephanie Zuidervliet
- Gina Long
- Frank Mazzini
- Jon Regan

7. Move to approve Health Equity as the district administrator of the Flexible Spending Account (FSA) as of January 1, 2022 to December 31, 2022, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the November 30, 2021 payroll in the amount of \$435,672.79, as recommended by the Chief School Administrator.

2. Move to confirm the December 15, 2021 payroll in the amount of \$478,818.84, as recommended by the Chief School Administrator.

3. Move to approve the November 2021 in office checks in the amount of \$197,091.15 and December 14, 2021 budget checks in the amount of \$1,345,212.74, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 852,101.21
12 Capital Outlay	\$ 9,215.00
20 Special Revenue Fund	\$ 2,158.48
30 Capital Projects	\$ 439,733.70
90 Agency Fund	<u>\$ 239,095.50</u>
Total Bills:	\$1,542,303.89

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of November 30, 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of November 30, 2021, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the November Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. Move to confirm the following budget transfer for November, as recommended by the Chief School Administrator:

**To:**

Account Number	Description	Amount
11-230-100-580	Basic Skills-Other Purchased Services	50.00
11-000-213-330	Health Services-Purchased Prof. Services	66.75
11-000-252-340	Admin. Information Tech-Purch. Tech. Services	298.17
11-000-262-107	Custodial Services-Salaries Lunch Aides	590.76
11-000-310-106	Food Service-Salaries	863.50
12-000-300-730	Equipment-Food Service	630.00

**From:**

Account Number	Description	Amount
11-230-100-610	Basic Skills-General Supplies	50.00
11-000-213-610	Health Services-General Supplies	66.75
11-000-252-610	Admin. Information Tech-General Supplies	298.17
11-000-262-610	Custodial Services-General Supplies	590.76
11-000-310-610	Food Services-General Supplies	1493.50

8. Move to approve purchase of Pure Lighting stage lighting equipment through the EDS 10390 NJ Custodial Lighting cooperative, for a total of \$21,564.40, as recommended by the Chief School Administrator.

9. Whereas Tropical Storm Ida caused severe weather conditions and flooding for which Governor Murphy declared a state of emergency pursuant to Executive Order 259. And Whereas, the boiler and air compress at County Road School were damaged due to flooding from Hurricane Ida and Whereas pursuant to 18A:18A-7 any contract may be awarded without public advertising for bids and bidding, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the health or safety of occupants of school property requires the immediate delivery of good or the

performance of services, Therefore be it resolved to move to approve the purchase of a boiler and air compressor for County Road School from Express Heating in the amount of \$87,550.00.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.